



Chembur Trombay Education Society's
N. G. ACHARYA & D. K. MARATHE COLLEGE
OF ARTS, SCIENCE & COMMERCE

Shri N. G. Acharya Marg, Chembur, Mumbai - 400 071.



GUIDELINES FOR FORM FILLING FOR 12th / SY/ TY ADMISSION 2023-24

- Note: - 1. Please provide clear passport size photo. Please do not upload selfies**
2. Please provide clear picture of signature (for signature a plain paper and with the black pen put your signature and scan it with the help of your mobile)
3. * Marks Fields are mandatory to be filled
4. Please Keep also the necessary documents ready for uploading in JPG/Pdf format
5. Once the form is confirmed no changes can be done

Step 1	Go to college website www.acharyamarathecollege.in Click on 12 th /SY/ TY Admission Tab
Step 2	After link is opened, Click on get user id and password Enter your Mobile number or Email ID registered with college You will get a SMS regarding successful registration with Username and Password Use that Username and password and Login
Step 3	Once you Login, Read the instructions carefully and Select Applying for Under/Post Graduate then click on Continue to proceed.
Step 4	After Clicking on Continue, it will show up menu option for form filling
Step 5	Personal Details: Enter your proper and correct personal data, and Click on Save and Next.
Step 6	Address Details: Fill the address details and click on Save and Next.
Step 7	Education: (for Under Graduate). Fill the details of your HSC/SSC exam & Click on Save & Next.
Step 7	Photo & Signature Details: Upload Photo and Signature and click on Save and Next.
Step 8	Upload Document: Upload all the required documents and click on Save and Next.
Step 9	Subject Details: Select the Subject or subject group and click on Save and Next.
Step 10	Registration Fees Payment You have to Pay Registration Fees via Online (Debit Card, Credit Card, Net banking, UPI)
Step 11	Confirm Registration: After successfully filling all the details and payment you will get Registration confirmation.
Step 12	College Verification: College will verify your form
Step 13	Keep Checking your login. You will get notice to pay fees on your dashboard
Step 14	College Fees Payment You have to Pay College Fees via Online (Debit Card, Credit Card, Net banking, UPI) Now your admission is confirmed. After Complete Process is done, Click on Print Application to take copy of the form filled also click on the Print Receipt and keep on your record

*******ONCE THE FORM IS CONFIRM NO CHANGES WILL BE DONE*******