

**Chembur Trombay Education Society's  
N. G. ACHARYA & D.K. MARATHE COLLEGE OF ARTS, SCIENCE & COMMERCE  
Shri N. G. Acharya Marg, Chembur, Mumbai- 400071  
(NAAC Accredited 'A' Grade)**

## **Policy on Code of Ethics**

At N.G. Acharya & D.K. Marathe College of Arts, Science & Commerce, every possible effort is taken to ensure that Policy on Code of Ethics is responsibly followed by students, teachers, administrators and other staff. This policy document specifies those guidelines and norms to be followed by all stakeholders so as to exercise good conduct and ethical practices in and outside the institute.

### **Teachers:-**

1. Abide and conform to the rules and regulations laid down by the competent authority and also to the directives received from time to time from the University.
2. Maintain and strictly follow professionalism with complete honesty and integrity.
3. Actively participate in all activities and programmes organised in and by the Institution. Wisely participate in the decision making process, accept the respective duties and fulfill the necessary responsibilities.
4. Pursue professional growth on a continuous basis through study and research. Improve and update knowledge and skills so as to provide valuable guidance and progressive platform to the students.
5. Understand and respect the right and dignity of every student and their opinion as well. Treat them impartially and in unbiased manner with the aim to practice equality without any sort of discrimination.
6. Recognize the psychological and academic needs and differences of the students and accordingly guide, counsel and motivate them. Refrain the students from any sort of misbehavior or vindictive actions.
7. Sensitize the students towards economic and social issues and inculcate in them the moral values in order to bring up a better and responsible future citizen. Develop deep concern amongst the students regarding humanity, environment and nation.
8. Strictly adhere to the Prevention of Sexual Harassment and Anti-Ragging Policies as laid down by the Institution and also inculcate about the same amongst the students.
9. Treat all the stakeholders as equal partners of progress and accordingly show care, concern and respect for each other.
10. To be aware of the prevailing social problems and contribute towards the betterment of the community.

### **Students:-**

1. Abide and conform to the rules and regulations laid down by the institution from time to time.
2. Strictly follow the directives provided by the University regarding attendance failing which necessary disciplinary action can be taken.
3. Follow generally acceptable norms of public decency and dress accordingly as in an educational institution.
4. Maintain hygiene and contribute towards a clean and eco-friendly college campus.
5. Inculcate basic moral values of being kind, courteous and compassionate to others. Respect and obey the instructions provided by the teachers and authority.
6. Explore every opportunity provided by the institution for overall development and excellence.
7. Show respect towards dignity of labour and protect the dignity of womankind. Any sort of misbehavior, emotional or physical violence should be demoralized.
8. Strictly adhere to the Prevention of Sexual Harassment and Anti-Ragging Policies as laid down by the Institution.
9. Misconduct or malpractice during examinations, violation of examination rules is not allowed and will be punishable.
10. Funds collection and any sort of promotion or business dealings without prior permission of the Principal are strictly prohibited.

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Principal  
(Dr. Vidyagauri Lele)

